



# Race Management Team Reminder Service Boat



Portage Yacht Club

## Definitions

**Race Management Team (RM Team):** The team (both Signal Boat and Service Boat) responsible for managing the race.

**Principle Race Officer (PRO):** The leader of the Race Management Team.

**Race Committee:** Appointed by the club's Board of Governors, persons who formulate all race program policy and have the ultimate responsibility for the control and quality of race management. The Race Committee chair may sometimes need to act on the Committee's behalf.

**Briefer:** A member of the Race Committee assigned to review procedures and duties on each race day.

## Know Your Responsibilities

1. **SHOW UP ON TIME!**
2. **Service Boat Assistant.** You must provide a capable as an assistant who is capable of aiding in the rescue of capsized boats and/or crew. No other passengers are allowed.
3. **Cell Phone.** You are encouraged to bring a cell phone programmed to call 911 and PYC's phone (426-4155).
4. **Briefing.** You and your assistant **must** attend the Briefing held one hour before the start of the first Warning Signal of the day. Course selection and set-up and use of equipment will be discussed. You can schedule boat handling practice ahead of time with Tom Ehman (734-426-4155 or te@chartermi.net), as mutually arranged. Remember, even on the water, the ultimate responsibility and authority to manage races continues to lie with the PYC Race Committee and its Chair. This includes but is not limited to Abandonment, Postponement and selecting the course or starting line.
5. **The Briefing must start on time.** Lateness is inconsiderate of the Briefer, it irritates your fellow sailors; and it compromises the quality of the race. **Remember, appear one hour before the first Warning Signal for Briefing.**
6. **Drifting Marks.** If a mark drifts, attempt to put it back if you can without changing the outcome of the race for boats yet to round. If that is not possible, set a new mark in the correct place, and then pick up the misplaced mark.
7. **Protests.** If there are protests, the race management team shall serve as two-thirds of the Protest Committee.

## Know the Sailing Instructions

Review the PYC Sailing Instructions carefully, in particular Rules, Marks, Race Course, Starting & Finishing Lines, Signals, Individual and General Recalls, Time Limits, and Rules 28.1 (Sailing the Course) and 33 (Changing the Course) modifications. Be prepared to ask the last place boat in each fleet whether they wish to accept the PYC Mercy Rule.

**General Recall: Rule 29.2** is modified in that following a General Recall the next Starting Signal will be made 3 minutes from the previous Starting Signal. First Substitute shall not be displayed, Instead the recalled fleet's class flag (Warning Signal) will be re-hoisted immediately with two sounds.

## Know the Signals

Be familiar with the code flag meaning (see Race Signals) and accompanying sound signal for:

"AP"	"L" (Lima)	"N" (November)	"S" (Sierra)	"C" (Charlie)	"A" (Alpha)	"H" (Hotel)

## Make-Up Races

The Notice of Race provides for make-up races. If you are assigned to a race date to be made up, you are obliged to manage on that day.

**REMINDER: Four sharp blasts from competitor's whistle indicates they are in need of emergency assistance!**

### ***Pump-out Pump***

The instruction to start the engine are printed on the engine. Before starting, unscrew the hand-tightened black cap and using the container attached to the rope, fill the pump chamber (about 4 containers) until it is overflowing thru the discharge, priming the pump.